

THE RAVENNA BOARD OF COMMISSIONERS WILL BE MEETING FOR THE PURPOSE OF REGULAR MEETING

DATE OF MEETING: July 16, 2024
TIME OF MEETING: 7:00 PM
LOCATION OF MEETING: Ravenna City Hall 103 N. Main St. Ravenna
TYPE OF MEETING: Regular Meeting Agenda

Called to order
Transcribed on July 18, 2024
Quorum was met at 7:03PM
Mayor Erik Premont-Present
Mayor Pro-Tem Claude Lewis, Jr.-Absent
City Commissioner Chad Goode-Present
City Secretary Pat Patterson-Present

Pledge allegiance to the flag was said.

1. Citizens Opportunity to Speak

No citizens wished to speak.

2. Statutory Consent Agenda-The Statutory Consent Agenda includes non-controversial and routine Items that may be acted upon with one single vote. An item may be pulled from the Consent Agenda In order that it be discussed and acted upon individually as part of the Regular Agenda.

A. Consideration and possible action to approve meeting minutes for the Regular Meeting held on June 18, 2024-Pat Patterson, City Secretary.

B. Consideration and possible action to accept financial report for month ending June, 2024.

(Chad) I make a motion that we approve the meeting minutes for the Regular Meeting held on June 18, 2024 and accept the financial report for month ending June, 2024.

(Erik) I second it. Anyone opposes? Passes unanimously at 7:05PM.

3. Consider and take action regarding burn ban. (Currently deactivated.)

A. Consider and take action regarding burn ban signs.

(Chad) I make a motion that we activate the Burn Ban for the City of Ravenna.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:06PM.

4. Reports from Commissioners and City Staff (No Action to Be Taken)

A. Mayor-Erik Premont: A 911 address was issued to our new citizens at 511 Willow St., Ravenna, TX 75476. That was after some communication took place between myself and TCOG and the county and ultimately the members of TCOG allowed us to make the recommendation to because part of that address was within the city limits and part was not within the city limits. They returned it to us to make the decision. It made perfect sense to make it 511 since it was between 507 and 517 on Willow St.

I have been asked a couple of questions from several citizens one of which is about a gas line on the property and what to do with this. Basically, it is there and you cannot do anything about it. It is just there. If ATMOS decides to use it you cannot put anything on top of it.

Another item was asked was the possibility of building an event center in the area. Whether or not it is in the city limits it does have serious implications. Just wanted to let my citizens know that it came to my attention somebody was asking about building an event center and we want to present this to you all and what are the pros and cons of an even center in the City of Ravenna whether or not it is in the city limits or exceeds the city limits. Everything else is on a line item.

B. Mayor Pro Tem-Claude Lewis, Jr.: (Chad speaking for Claude) Whether this is in the line items later or not he texted stating that he has requested the poles to the signs as requested from the P&Z and he was out of town for the last P&Z meeting.

C. City Commissioner-Chad Goode: We will cover Mr. Carter's Solar light under Solar Lights. I would like to talk about property 223 and 219 E Maple directly across from Mr. Carter. That property is completely overgrown. We don't have a line item on the agenda and I would like to add one on the next agenda to discuss this. This is me bringing it to the attention of the commission so that we can put it on the agenda and address the situation. I actually had a citizen approach me about the property. Basically, it is on the corner of Maple St and Poplar St.

D. City Secretary-Pat Patterson (activities and information):
As you can see on the finances, we now have an income of \$40,137.78 as of this year and expenses of \$28,814.54 as of this year.
Me being a Notary is required, but since I was related to the former mayor, I was unable to have one. Now, I am looking into getting said license. The Bond that is required is \$71 and the license itself is \$21 plus the stamp and log book that is required can be purchased at our local office supply store such as Office Depot.
I did finish the Master Inventory lists. I do not have the one that Claude is to do for me.

E. TCOG Representative-Mary Browning-Rodriguez (update): Will be a Governing Board Meeting on the 18th. A program for foster Grandparents. Materials for this program is available.

F. City Attorney-Michael Evans (updates on City legal work): Working on draft for P&Z to present to the board of commissioners. Working on a draft to take to the County Court of Law about the Community Center. Also working on the wording for the ads for the paper for hiring.

G. Planning and Zoning-Mark Owens
Did not have a meeting last week so there is nothing to report.

H. Communications-James Peercy (update)
No one was present from communications.

5. Consider and take action regarding 200 E. Maple St violations.
Send another letter to this address about the cleaning up of property and the fact that they still have fines that are due.

(Erik) I make a motion to table this until next month
(Chad) I second that motion.

(Erik) Anyone opposes? Passes unanimously at 7:31PM.

6. Consider and take action regarding Ordinance Violations at 210 Red Bud (Property ID 72832). Copies of enforcement letters were requested to be sent to Mr. Evans so that he can advise the board on what steps to take next since the owner has been sent a condemnation or clean up letter. Can go in there and clean up the property and pass on the costs to the owners. For the record Mr. Willisen paid \$4500 to have his property cleaned up. The city would be able to clean up the property and then put a lien against the property for the costs. It can be either a mowing lien or a clean up lien. The city does not want anything burned and buried on property. All trash must be moved off site. Table until next month.

(Chad) I make a motion that we table line item 6 Ordinance Violations at 210 Red Bud and Line item 7 Ordinance Violations at 116 W Sycamore St and Line item 8 Ordinance Violations at 204 W Sycamore to be revisited in 30 days to give the owners to respond.

(Erik) I second that. Any opposes? Passes unanimously at 7:32PM.

There was a dispute that these addresses were wrong, but after checking there was not corrections needed.

7. Consider and take action regarding Ordinance Violations at 116 W Sycamore St (Property ID 72807).

8. Consider and take action regarding Ordinance Violations at 204 W Sycamore St (Property ID 72804).

9. Consider and take action regarding the Old Bank Building.

(Chad) I make motion that we table regarding the Old Bank Building until we have an opportunity to talk with the Fire Department.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:40PM.

10. Consider and discuss Ravenna Volunteer Fire Department Dinner and Training introduction-July 23rd-6-8PM-everyone in Ravenna community is invited-Please RSVP so that we know how many to feed. Volunteers for desserts are needed.

There was a discussion about how to RSVP and who was invited.

11. Consider and take action regarding Food Trucks being allowed to operate at Farmer's Market.

This was a Claude project and since he is not here tonight the item was tabled.

(Chad) I make a motion to table the action regarding the Food Trucks being allowed to operate at the Farmer's Market.

(Erik) I second that. Anyone opposes? Passes unanimously at 7:46PM

12. Consider and take action regarding making City Flags available for purchase by City Residences. Alicia Passanisi is not able to find the original digital form. It has not been patented. She will create another digital image and gift it to the city to do with as they see fit whether that be patented it or trademark it for the city, then flags of different sizes as well as putting images on other items such as mouse pads, mugs as well as cups.

(Chad) I make a motion that we table Item 12 until the media arts are presented to the city until next month.

(Erik) I second it. Anyone opposed? Passes unanimously at 7:49PM

13. Consider and take action regarding P & Z recommendations.
P&Z has no recommendations at this time.

14. Consider and take action regarding the following City of Ravenna public works projects:
street Maintenance, road work, and culverts; solar streetlights; tree trimming and mowing.
(Red Bud washout)

The key to the solar streetlight was turned in by the citizen that was on his property. (200 E. Pine) It is a non-functioning streetlight. There was a discussion about power poles and who will set them up.

Hiring the Co-op to come and put in poles then call Oncor to put in the power.

(Chad) I would like to make a motion to remove the Solar Streetlight at 200 E. Pine, Mr. Ed Carter's property.

(Erik) I second that. Anyone opposes? Passes unanimously at 7:54PM.

Discussion was about using the solar streetlight pole for the Farmer's Market. The pole is still in good condition and can be used for another light.

15. Adjournment.

(Erik) I make a motion to adjourn.

(Chad) I second that motion.

(Erik) Anyone opposes? Passes unanimously at 7:58PM.