

THE RAVENNA BOARD OF COMMISSIONERS WILL BE MEETING FOR THE PURPOSE OF REGULAR MEETING

DATE OF MEETING: November 19, 2024
TIME OF MEETING: 7:00 PM
LOCATION OF MEETING: Ravenna City Hall 103 N. Main St. Ravenna
TYPE OF MEETING: Regular Meeting Agenda

Pledge of Allegiance was recited before meeting.

Transcribed on November 21, 2024

Quorum met
Called to order at 7:02 PM
Mayor Erik Premont-Present
Mayor Pro-Tem Claude Lewis, JR-Present
City Commissioner Chad Goode-Absent
City Secretary Pat Patterson-Present

1. Citizens Opportunity to Speak

No citizens desiring to speak.

2. Statutory Consent Agenda-The Statutory Consent Agenda includes non-controversial and routine Items that may be acted upon with one single vote. An item may be pulled from the Consent Agenda In order that it be discussed and acted upon individually as part of the Regular Agenda.

A. Consideration and possible action to approve meeting minutes for the Regular Meeting held on October 15, 2024-Pat Patterson, City Secretary.

B. Consideration and possible action to accept financial report for month ending October, 2024.

(Claude) I make a motion to approve the meeting minutes for the Regular Meeting held on October 15, 2024 and accept the financial report for the month ending October, 2024.

(Erik) I second the motion. Anyone who opposes? Passes unanimously at 7:05 PM.

3. Consider and take action regarding burn ban. (Activated)

A. Consider and take action regarding burn ban signs.

Burn ban had been deactivated by the county judge.

(Claude) I make the motion that we lift the burn ban.

(Erik) I second the motion. Anyone oppose? Passes unanimously at 7:06 PM.

4. Reports from Commissioners and City Staff (No Action to Be Taken)

A. Mayor-Erik Premont: Mr. Dale McQueen had come in to present an interlocal agreement signed by the judge and himself so that Mayor Premont could sign it and emergency work could be done on Elm Street. We are now in an interlocal agreement and the county will be able to help us with tree trimming and road repair.

The City Hall was Host to the presidential elections. There was 72% of the registered voters in our precinct came in to exercise their right to vote. Wade Risa was in charge of the voting pols here in Ravenna.

Asked the Fire Chief about how they wanted to get paid what we promised. It was also mentioned that we as a city may owe the fire department for last fiscal year. The fire chief said that he would check into that and send an invoice out so that the city can pay it before the next year is funds are distributed.

Nice turn out at the Farmer's Market at the "Four Hooves and a Wing" Farm. It is every month at the corner of 1150 and 1753 near 78.

Every else is a line item.

B. Mayor Pro Tem-Claude Lewis, Jr.: Everything I have is a Line Item except one thing that we need to get on and take care of. We have got to get an audit done for the last four years. Wordings for the RFP needs to be done so that advertisements can be posted in the Fannin County Leader.

C. City Commissioner-Chad Goode: Not here.

D. City Secretary-Pat Patterson (activities and information): The pole in front of Ed Carters house is leaning pretty bad he says it is about 6 ft away from the utility lines.

Fraudulent invoice for the city's .com domain. Called CCS and asked them about it since they are the ones that takes care of our website. They said it was a fraud and to not pay it.

Also received an emailed invitation from Savoy FFA for First Responders for a Come and go dinner. At the Savoy High School Cafeteria, November 21, 2024 6:00-8:00 PM.

Franchise check from Frontier for \$8.91; Franchise check from Granite telecommunications for \$6.54 a quarter.

Got my Notary Public License, stamp and log book.

To date spending \$2267.69.

To date Revenues \$5757.47

E. TCOG Representative-Mary Browning-Rodriguez (update): TCOG board meeting is November 21, 2024. Erik Bridges the president sent an email out that the agenda was sent out through the website because it was 290 pages long. Section 8 is broadening the number of people that they can help.

Mayor thanked Ms. Mary for all the information and she had provided at a special meeting.

F. City Attorney-Michael Evans (updates on City legal work): Was not able to attend because of a recent knee replacement operation.

G. Planning and Zoning-Mark Owens: finally had a Planning and Zoning meeting. Discussed how the zoning would be done on the map. The zones were labeled and described. This can is more detailed in the P&Z minutes.

H. Communications-James Peercy (update): He is unable to attend because of previous commitments.

5. Consider and take action regarding City Commissioner Chad Goode and his absenteeism according to Ordinance No., 12A Section 2: Under Local Government Code Sections 22.038, 22.041 and 51.051.

This is Chad Goode's fourth time to miss a meeting. According to Ordinance 12B if he had missed more than three meetings with unexcused absenteeism, he is to be voted off the board. He gave up his iPad and key and told the board informally that he was quitting.

(Claude) I make a motion that we declare Chad Goode's seat vacant.

(Erik) I second that motion. Anyone opposed? Passes unanimously at 7:26 PM.

6. Consider and take action regarding nominations for itinerary City Commissioner until election for commissioners is held on May 6, 2025.

Opened the floor for nominations for itinerary City Commissioner.

(Claude) I make a motion that we table Item 6 until next month which will be December and hopefully, we will be able to find somebody who can do it until the May election.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:29 PM.

7. Stasis update regarding 200 E. Maple St violations.

We need to hire someone to pick up the debris and clean up the property.

(Claude) Dowe need a judge to sign off on that? The letters and fines have been ignored. The stasis update is do we need to find out if we need to have judge to sign off on putting dumpsters there to clean up and perhaps that would give them enough time for them to complete their cleanup.

(Erik) Also to hire someone we need to go through a process. We need to ask our City Attorney if we need to post it in the Leader.

(Mark) Because you are an Entity that uses Tax Payers dollars you will need to post it in the paper.

(Claude) It is going to be for more than just that one property. We can send something in writing to Mr. Evans and asked for clarification.

(Erik) Send an email to Mr. Evans and ask him what is the protocol to put this dumpster and hiring someone to be sure that we are doing things right moving forward.

(Tyler) You are just going to hire someone that lives in the city of Ravenna because it is our tax dollars, right?

(Claude) By law it has to be posted in the News Paper of record which is the Fannin County Leader. We cannot restrict who we hire.

(Tyler) Is there going to be a max for these lots?

(Claude) The way the City of Bonham does it, they receive bids and there is an "X" number of dollars per lot to clean that up. It will have to list the parameters of it.

(Mark) Your bid can have stipulations in it.

(Tyler) If it is not much then just clean mine up too while you're at it.

(Claude) It will have to be bonded and insured.

(Erik) There is no voting on this it is just a Stasis. The reaction is that they have started cleaning up on it.

8. Consider and take action regarding Ordinance Violations at 210 Red Bud (Property ID 72832). Sending out another set of letters with recent pictures to denote what needs to be cleaned up. With the most recent residential address.

9. Consider and take action regarding Ordinance Violations at 107 W Pecan St (Property ID 72759).

(Claude) There was an investigation by TCEQ when there was a fire that had an explosion. I make a motion that we send a registered letter and a first-class letter with a copy of the Ordinance (29) asking him to clean that up.

(Erik) I second the motion. Anyone opposed? Passes unanimously at 7:39 PM.

10. Consider and take action regarding ordering an election for May 6, 2025 for City Commissioner Position 1 and City Commissioner Position 2.

This needs to be done now because the election registration is in January and February. This has to be ordered so that it will be in the minutes so that it can be sent to the Election Clerk and set up for the May 6, 2025 election.

(Claude) I make a motion that we order an election for May 6, 2025 for City Commissioner Position 1 and City Commissioner Position 2 for the City of Ravenna.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:41 PM

11. Consider and take action regarding P & Z recommendations.

We need more P&Z members.

(Claude) We need to reduce the members required. There will be a line item on the agenda next month.

Don't want to mess with Ag exemption. Once gone it cannot be returned.

12. Consider and take action regarding the following City of Ravenna public works projects: street Maintenance, road work, and culverts; solar streetlights; tree trimming and mowing.

(Red Bud washout)

(Claude) Finally got the Interlocal with the County and they will be helping with this and that is good. Some of the roads and the tree trimming. Some of it. We will have to talk to them about the culvert. I need to see the interlocal agreement.

As far as solar streetlights, I know that Carter wants his removed he is afraid it is leaning. I will try to get it down on Sunday. It may come crashing down, but I will try to get it down.

I know that somebody posted about the hole that they came and fixed. I didn't know anything about it until it was already repaired. It will already need to be repaired again.

We will need to order some road base to fill the holes. I will order some road base this week.

The other solar light is at Cody's and I will go ahead and pull it down.

The last thing that Pat and I have talked is hiring a maintenance man. With my schedule and all the things that I have at work I am unable to get the things done that need to be done around here. We have the budget for it. We need to find someone who is bonded and insured to protect the city. This too needs to be posted in the paper.

(Claude) I make a motion that we put an ad in the Fannin County Leader to hire a limited contractor that is bonded and insured for assisting with city maintenance projects as needed.

(Erik) I second the motion. Anyone opposed? Passes unanimously at 7:55 PM.

13. Adjournment.

(Claude) I make a motion to adjourn.

(Erik) I second the motion. Anyone opposed? Passes at 7:56 PM.