

# **THE RAVENNA BOARD OF COMMISSIONERS WILL BE MEETING FOR THE PURPOSE OF REGULAR MEETING**

DATE OF MEETING: December 16, 2025  
TIME OF MEETING: 7:00 PM  
LOCATION OF MEETING: Ravenna City Hall 103 N. Main St. Ravenna  
TYPE OF MEETING: Regular Meeting Agenda

Transcribed on December 18, 2025  
Prayer and Anthem

Called to order  
Mayor Erik Premont-Present  
Mayor Pro-Tem Claude Lewis, Jr.-Present  
City Secretary Pat Patterson-Present  
Quorum met

## **1. Citizens Opportunity to Speak**

No one desired to speak.

2. Statutory Consent Agenda-The Statutory Consent Agenda includes non-controversial and routine Items that may be acted upon with one single vote. An item may be pulled from the Consent Agenda In order that it be discussed and acted upon individually as part of the Regular Agenda.

A. Consideration and possible action to approve meeting minutes for the Regular Meeting held on November 18, 2025-Pat Patterson, City Secretary.

B. Consideration and possible action to accept financial report for month ending November, 2025.

(Claude) I make a motion to approve the meeting minutes for the Regular Meeting held on November 18, 2025 and accept the financial report for month ending November, 2025.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:02PM

## **3. Consider and take action regarding burn ban. (Activated)**

A. Consider and take action regarding burn ban signs.

(Claude) I make a motion to deactivate the burn ban.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:03PM.

## **4. Reports from Commissioners and City Staff (No Action to Be Taken)**

A. Mayor-Erik Premont: Line items.

B. Mayor Pro Tem-Claude Lewis, Jr.: Line items.

~~C. City Commissioner~~

D. City Secretary-Pat Patterson (activities and information) Casey showed up with the new monitor and got it hooked up and running on the 20th.

Changed the name on the "Interest & Syncing" to "Real Property Taxes Collected" as voted on in last month's meeting.

Received CCS invoice on the 25th for the new monitor and labor which came to \$353.41.

I received a certified letter form Fannin CAD stating that we may have to pay taxes on the Community Center. This was in c/o Betty Lackey even though she is deceased. I forwarded

this on to Mr. Evans and he will take a copy of the deed to the Fannin CAD to get it straightened out and to let them know that the RVFD is the legal owner.

New fees on the on the collections of the property taxes. They have gone up.

Bradford-Watson Co. sent a policy renewal for the bond. I paid the \$57.

The Attorney General of Texas wanted information on our last two audits. I forwarded the request to Mr. Evans and asked for his help. He said that he would take care of it for me.

Received the invoice for \$1296 (with tax) for Maple St. Clean-up. Mr. Sparks came by to pick up the check.

YTD income is \$9310.34

YTD expenses are \$10260.72

~~E. City Attorney Michael Evans (updates on City legal work)~~

F. Planning and Zoning-Mark Owens: Nothing at this time.

G. Communications-James Peercy (update): Did get the new monitor and I have paid the charges.

5. Consider and take action regarding the RV that is located at 107 Red Bud ~~and should be removed.~~

This has been taken care and appears that there is no one living in it at this time. Should be removed from the Agenda.

6. Consider and take action regarding the RV that is located at 200 E. Maple and appears to have someone living in it.

There is someone living in the RV and we will have to send a letter to the property owner to have the RV vacated.

(Claude) I make a motion that we send a certified letter and a copy of the certified by first class mail to the owner of the property.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:12PM.

7. Consider and take action regarding the acquisition of a "Lane Shark" facsimile and/or accessories to be used to clear out ditches and trimming of trees.

Discussion of the equipment as well as acquiring a tractor. The tractor needs another line item and should be discussed next month.

Claude will see about getting a quote for tractor so that we can see how much we will need from the bank for all of the equipment.

8. Consider and take action regarding the following City of Ravenna public works projects: street Maintenance, road work, and culverts; solar streetlights; tree trimming and mowing.

Discuss travel trailers/RV's and residences residing in them. Repairs to the street and stop sign on the corner of Cedar and Main. Pipes and foundational rebar in back of City Hall building need cleanup.

(Red Bud washout)

What can we do to send out a mailer to remind them that the RV on the property cannot be a second residence for more than 30 days.

Discussed what can be done to inform the residence of the services that they have at their disposal and where they can find information.

Claude will work on the flyer.

After the first of the year, we will see about replacing the culverts. By February Claude is going to get a bucket truck to see about working on the solar lights and certain people to help. Claude will drive around to see where more loads of gravel to be dumped. Some of the holes that need to be filled before the gravel is dumped to help it be more even.

Mark Owens volunteered to get the gravel that we have for these repairs and start filling some holes.

Willow is looking better as well as W. Sycamore.

Will get more rock for the roads.

The tree trimmers don't won't to come here because we are too small.

Ravenna is still on the list to replace the stop sign by Mark Owens house.

9. Adjournment.

(Claude) I make a motion to adjourn.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:29PM